

# Registration Information

## **ACCEPTANCE INFORMATION AND POLICIES**

1. Former campers, siblings, alumni children, and Vermont & New Hampshire residents have the option of early registration between **December 1st and January 1**. These campers will be registered immediately, in the order in which the registration form and fees are received, **providing spaces exist**. The registration forms and appropriate fees **must be received**, NOT POSTMARKED, by January 1.
2. After January 1, all remaining spaces will be made available to both former and new campers on a first-come, first-served basis.
3. Please give your 3 choices of sessions in order of preference.

## **REGISTRATION FORM**

A parent/guardian must complete this form. Each camper must have a separate registration form. Please print clearly so we can read all the information and be sure to fill in all the blanks. We need both a date of birth AND the grade just completed for each camper in order to make proper cabin assignments. It is imperative that you read, sign, and date the registration form before mailing.

## **REGISTRATION FEES AND DEPOSIT**

The tuition deposit is \$500.00 per two week session and must accompany every child's registration form. The tuition deposit is nonrefundable once your child has been registered. Please note that there will be no exceptions. The tuition deposit will be returned to you if a spot is not available for your child. Reservations cannot be held without correct payment.

**All monies must be remitted in U.S. Funds.  
TELEPHONE AND EMAIL RESERVATIONS CANNOT BE ACCEPTED.**

## **CANCELLATION POLICY**

It may be necessary for a parent to cancel a camper's registration after tuition has been paid. In case of cancellation, refunds will be made on the following basis:

1. There will be a partial refund of tuition less the tuition deposit (\$500 per session) if: WRITTEN notification of cancellation is received at least ONE MONTH before the start of the session the camper is to attend; OR, a written notification from a doctor certifying illness or accident.
2. In ALL other cases there shall be NO REFUND of tuition unless the camp is able to fill the vacancy.
3. In all cases, the tuition deposit will not be returned.

## **ARRIVAL AND DEPARTURE TIMES**

Check in time is on Sundays, 10:00 am - 3:30 pm. On registration days, there will be a rolling buffet lunch in the dining hall from noon to 1:30 pm. This is an optional lunch for arriving campers and their parents. All parents and guardians must depart camp by 3:30 pm. Check out time is on Saturdays 1:00 - 3:00 pm.

## **CAMPER EXPENSES**

Campers will have two opportunities to visit the Camp Store each session. The Camp Store has candy, soda, t-shirts, stuffed animals, and other merchandise. Campers generally spend \$5-\$25 per session at the store. Campers coming Session 1 and 3 will also have the opportunity to purchase Camp Photos. The cost for those is generally between \$19 and \$28. If your camper is staying more than one session, she/he will have the option to send out laundry for 10\$ per load. All bills must be paid upon departure at the end of the session. We only accept cash or checks in US funds.

## **HEALTH FORMS**

Once you have registered your child, we will email you a link to follow in order to complete your child's medical history. **All health history and medical information will need to be completed before June 1st, 2019**

## **FOOD**

A vegetarian option is the **ONLY** special dietary request we can accommodate; our kitchen is small and our resources are limited, so, unfortunately **we cannot accommodate campers with significant dietary concerns. Please contact us before registering your child if you are unsure about whether this concerns your family.**

## **CAMPERS WITH SPECIFIC NEEDS**

Camp Billings and its staff are neither trained nor equipped to handle children with extensive physical, emotional, or educational needs. In order to provide the best possible experience for your child and for all the other members of our camp family, we require that all special considerations be brought to the attention of, and discussed with, our Camp Director prior to a child registering for a camp session.

## **CABIN ASSIGNMENTS**

All cabin assignments are made by age and grade level. Cabin placements are carefully and thoughtfully made to create cabins that consider the welfare of both the individual as well as the entire cabin group. We encourage campers to attend without concern for hometown friends. We find that being in a cabin with friends from home can sometimes strain relationships, prevent other cabin friendships from forming easily and undermine a camper's ability to learn to live and get along well with new people. One of the greatest benefits of overnight camp is making new friends from different places. Encourage this openness and flexibility to ensure your camper's healthy adjustment and great camp experience. Cabin assignments will not be changed on registration day. Thank you for your support.

## **LAUNDRY**

Laundry goes to a service every two weeks. Clothing must be in a marked laundry bag with all clothing inside marked with the camper's name. There is **NO** laundry for campers staying two weeks. Camp will assume no responsibility for lost or damaged clothing.

## **TIME TO UNPLUG**

Camp Billings is technology-free! No portable electronic devices of any kind are allowed at camp. This includes computers, cell phones, portable games, iPads, iPods or similar MP3 players. Any of these items brought to camp will be collected and kept in the camp office for the duration of the camper's stay. Camp Billings will not be responsible for any valuables that are lost or stolen. Please leave all valuables and electronics at home. Cameras are totally fine as long as they are not Wifi enabled!

**ACCREDITATION** Camp Billings has been registered and inspected by the American Camping Association (ACA) and declared fully approved as a member.

## **NEW IN 2019!**

**We have made a few changes to the registration process at camp in order to make things easier and smoother for everyone.**

- 1.** Camper accounts are OVER! Gone are the days of deposits, bills and refund checks. Starting this summer, all camper spending will be billed at the end of a camper's stay. We will no longer accept spending money at the start of the session. We only accept cash or checks in US funds, so please be prepared with either to pay the bills.
- 2.** Registration will now start at 10:00 AM for everyone! All campers need to have arrived by 3:00 PM and all parents must leave by 3:30 PM. There will a buffet lunch served from 12:00-1:30 PM. Parents are welcome to join!

Let me know if you have any questions!

Sincerely,

Marianne St-Laurent